

# Notice of Meeting



## Oxfordshire Joint Health Overview & Scrutiny Committee Thursday, 5 July 2012 at 9.30 am County Hall

### Membership

Chairman - Councillor Dr Peter Skolar  
Deputy Chairman - District Councillor Rose Stratford

*Councillors:* Jenny Hannaby C.H. Shouler Keith Strangwood  
Jim Couchman Val Smith Lawrie Stratford

*District Councillors:* Martin Barrett Susanna Pressel  
Christopher Hood Alison Thomson

*Co-optees:* Dr Harry Dickinson Dr Keith Ruddle Mrs A. Wilkinson

### Notes:

**Date of next meeting: 27 September 2012**

#### What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

#### How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

#### For more information about this Committee please contact:

Chairman - Councillor Dr Peter Skolar  
E.Mail: peter.skolar@oxfordshire.gov.uk  
Committee Officer - Claire Phillips, Tel: (01865) 323967  
claire.phillips@oxfordshire.gov.uk

Peter G. Clark  
County Solicitor

June 2012

County Hall, New Road, Oxford, OX1 1ND

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## **About the Oxfordshire Joint Health Overview & Scrutiny Committee**

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

### **About Health Scrutiny**

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

### **What does this Committee do?**

The Committee meets up to 6 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

## AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declarations of Interest - see guidance note on the back page**
3. **Minutes** (Pages 1 - 10)

To approve the minutes (**JHO3**) of the meeting held on 24 May 2012 and to note for information any matters arising from them.

4. **Speaking to or Petitioning the Committee**

5. **Oxford Health** (Pages 11 - 16)

9.45

Julie Waldron, Chief Executive Oxford Health will present a report (**JHO5**) on the key issues relating to the Oxford Health NHS Foundation Trust's (FT) progress with integration since the merger with Community Health Oxfordshire in April 2011.

6. **Dental Services** (Pages 17 - 22)

10.45

Nicky Wadely, Deputy Head of Primary Care Contracted Services and Amanda Crosse, Consultant in Dental Public Health will attend to present a report (**JHO6**) on dental services as a follow up to discussion by the committee in 2011.

The Local Dental Committee has also been invited to attend the meeting to give a provider perspective on local dental services.

7. **Director of Public Health update**

11.20

The Director of Public Health, Jonathan McWilliam will provide the committee with his regular report on matters of relevance and interest to the committee.

8. **Accessible Care for Everyone** (Pages 23 - 28)

11.45

Rachel Coney, Oxfordshire Clinical Commissioning Group and representatives from other partner organisations will attend the meeting to discuss performance and challenges for the Appropriate Care for Everyone programme (**JHO8**).

**9. Oxfordshire LINK Group – Information Share (Pages 29 - 30)**

12.15

Adrian Chant will be in attendance to provide an update on the work of Oxfordshire LINK (**JHO9**) and answer any questions that members may have. There will be a verbal update on maternity services work HOSC members are involved in.

Lisa Gregory will provide an update on the development of Healthwatch.

**10. 111 non-emergency number (Pages 31 - 34)**

12.30

Sarah Bright, Oxfordshire Clinical Commissioning Group will report on the programme for roll-out of the 111 NHS non-emergency number (**JHO10**). She will be joined by Pete McGrane, Oxford Health NHS Foundation Trust and colleagues from the South Central Ambulance Service who are partners in the 111 service.

**11. Clinical commissioning update (Pages 35 - 38)**

13.00

Alan Webb, Oxfordshire Clinical Commissioning Group will update the committee on progress (**JHO11**) in the lead up to its authorisation as a statutory NHS body in April 2013.

**12. Chairman's Report**

13.20

The Chairman and other committee members will give a verbal update on meetings attended since the last formal meeting of the Health Scrutiny Committee in May.

**13. Close of Meeting**

13:30

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Rachel Dunn on (01865) 815279 or [Rachel.dunn@oxfordshire.gov.uk](mailto:Rachel.dunn@oxfordshire.gov.uk) for a hard copy of the document.